



Date: / /

For Bank use only (please do not write in this box)

Company seal sample
(Please stamp within provided box in black ink)

Company Details

Company Name:

Status of the Company: Registered Pre-registration Phase

Place of Registration: Economic Code: Registration No.:

National ID No.: Date of Establishment: Registered Capital:

Nationality: Business Card Expiry Date:

Residential Status: Registered Non-Registered

Foreign Persons Designated Number (issued in Iran) Where Applicable:

Entity Type

Sole Trader/Proprietorship Govt. & State Owned Bodies Charities & NPO's

Limited Liability Partnership Public Joint Stock Co. Others

Business Type

<input type="checkbox"/> Financial Services (Exchange / Leasing / Money Transfers)	<input type="checkbox"/> Trading securities & Brokerage	<input type="checkbox"/> Travel & Tourism
<input type="checkbox"/> Transport & Logistics	<input type="checkbox"/> Manufacturing	<input type="checkbox"/> High Value Good Dealers (Carpets/Jewels etc.)
<input type="checkbox"/> Automobile & Aircrafts Dealers	<input type="checkbox"/> Consular & Foreign Affairs or Ministry	<input type="checkbox"/> Military & Defense
<input type="checkbox"/> Cash Intensive Business	<input type="checkbox"/> Wholesale & Retail	<input type="checkbox"/> Utilities (Electricity/Water/Gas)
<input type="checkbox"/> Banking / Insurance	<input type="checkbox"/> Educational & Cultural	<input type="checkbox"/> Real-Estate & Construction
<input type="checkbox"/> Medical & Social Work	<input type="checkbox"/> Hotel & Restaurants	<input type="checkbox"/> Oil & Petrochemical
<input type="checkbox"/> Agriculture / Mining	<input type="checkbox"/> Charities / NPO	<input type="checkbox"/> Others

**Signature of Authorized
Signatory for Account Opening**
.....
Company Seal & Date

Signature & Seal of the Officer
.....
Name & Date



Company Address

Main Street: Alley: Building No.:
 Post Code: City: Country: Contact No.: Fax No.:

Factory details (if applicable):

Factory Address

Main Street: Alley: Building No.:
 Post Code: City: Country: Contact No.: Fax No.:

Primary Contact Person along with Contact Number

Basic Banking Requirements	Name: Position: Contact No.: Email:
Trade Finance	Name: Position: Contact No.: Email:
Financial Requirements	Name: Position: Contact No.: Email:

Authorized Signatory with Contact Number

First Name: Last Name: Position: National ID No.: MEB Account No. (if applicable): Contact No.:
First Name: Last Name: Position: National ID No.: MEB Account No. (if applicable): Contact No.:
First Name: Last Name: Position: National ID No.: MEB Account No. (if applicable): Contact No.:

<p>Signature of Authorized Signatory for Account Opening Company Seal & Date</p> <p>.....</p>	<p>Signature & Seal of the Officer Name & Date</p> <p>.....</p>
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Financial Information

Current Turnover (previous year)		Projected Turnover	
Local Turnover (in Rls)		Local Turnover (in Rls)	
Group Turnover (in USD)		Group Turnover (in USD)	
Approximate Annual revenue (in Rls):			
Approximate Assets (in Rls):			
Principle source of funds used to initiate business with Middle East Bank:			
Name of Auditor (locally):		Name of Auditor (internationally):	

General Information

Please provide accurate response to the best of your ability

1.The purpose of your relationship with Middle East Bank

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2.Please confirm if your company has gone through any ownership change in the last 2 years

Yes No

*If Yes, please provide the related ownership change documents to the Bank separately to update Bank records if not already done so

.....

3.Please confirm if your company has gone through any legal entity status change in the last 2 years

Yes No

*If Yes, please provide the related ownership change documents to the Bank separately to update Bank records if not already done so

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4. Please provide details of any other personal or business accounts you may have with Middle East bank

Account Name	Account Number

5.Please list the related firms/subsidiaries if any:

In Iran	Internationally

<p>Signature of Authorized Signatory for Account Opening</p> <p>.....</p> <p>Company Seal & Date</p> <p>.....</p>	<p>Signature & Seal of the Officer</p> <p>.....</p> <p>Name & Date</p> <p>.....</p>
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6.Number of employees in the Company (inclusive of all branches and factory)

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7.Following are the shareholders (more than 5%) and Board of Directors of the company

Title and Name in Full (as per Identity Card for Iranians and Passport for Expatriates)	Position Held in the Company (Shareholder/ Director/Signatory/BOD)	Percentage of Share (where applicable)	Comment (if applicable)

8.Following are the Political Persons of the Owners/Directors/Signatories listed above: (Political Person is a person who is or has been a senior official in the Executive, Legislative, Administrative, Military or Judicial sectors of a Government and his/her close associates / immediate family members are or have been in such a position)

Title and Name in Full (as per Identity Card for Iranians and passport for Expatriates)	Position Held in the Company (Shareholder/ Director/Signatory)	Position held in the government please mention Government Department (to be completed if the Owner / Director / Signatory/ Influential Party is a Political Person)

Signature of Authorized Signatory for Account Opening
.....
Company Seal & Date

Signature & Seal of the Officer
.....
Name & Date



Commercial Information (To be completed on case to case basis)

1.Does your company intend to make international payments?

Yes

No

*If Yes, please give details below

The purpose of your international transfers per month (e.g.: family, remittance etc.)

The anticipated number & value (in Rls) of international transfers per month

The countries that payments will be made to or received from

2.Does your company intend to make significant cash deposits?

Yes

No

*If Yes, please give details below

Why the company makes significant cash deposits (e.g.: is paid in cash etc.)

The anticipated number of inbound payments and its value (in Rls). per month

The anticipated number of outbound payments and its value (in Rls). per month

3. Please list the products/services merchandised by the company

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4. Are you authorized dealers for any products/services? If yes, please list below:

.....

5.Please list the country of origin of the products/services dealt by the company:

.....

6.Please list the countries from where you source (import) the product along with percentages:

Countries	Percentage of your Total Imports

7. Please list the countries where you directly sell (export) the product along with percentages:

Countries	Percentage of your Total Exports

**Signature of Authorized
Signatory for Account Opening**
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Company Seal & Date

Signature & Seal of the Officer
.....
Name & Date

8. Please provide names of your Top buyers and top suppliers in the space provided below:

Buyers	Country
Suppliers	Country

9. What types of customer does your company deal with? E.g. Individuals, other businesses, government, public bodies. For charities, clubs and societies this will be the types of organizations they deal with.

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By completing/declaring the details above:

I hereby certify that all information provided herein above are true and correct as of the signature date.

I undertake to notify the bank of any changes to the information provided.

**Signature of Authorized
Signatory for Account Opening
Company Seal & Date**

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To be filled by Staff

CBI Inquiry Yes No
 Blacklist Inquiry Yes No
 Fraud list inquiry Yes No
 Sanctions Inquiry Yes No

Signature & Seal of the Officer
Name & Date

Signature & Seal of Branch Manager
Name & Date

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Company Document

Foreign Companies

All documents must be translated to English or Persian

- Shareholder with more than 5% shares should provide their Passport copy
- Filled & signed personal details form for each of the company Board of Directors and or their representative (lawyer)
- Foreign persons designated number
- Certificate of registration
- Articles of Association
- Audited financial report
- For political representatives a recommendation letter from ministry of foreign affairs is needed
- For non-governmental organization a recommendation from ministry of interior is needed
- Provision of supporting documents showing relative experience in the intended field of activity

Iranian Companies

- Shareholder with more than 5% shares should provide their National ID
- Filled & signed personal details form for each of the company Board of Directors and or their representative (lawyer)
- Articles of Association
- Official Gazette
- Certificate of economical code
- Minutes of the founders' general assembly.
- Minutes of the first session of the Board of Directors.
- License of establishment with the latest alterations
- Registered company address through rent agreement or utility bills
- Tax payment for previous year
- Audited financial report